

National Institute of Technical Teachers' Training & Research, Bhopal

Training Programme on “Contract Management and Dispute Resolution in Engineering Projects (CEEE-2)”

1. Rationale:

Contract management is the administration of all of the activities around creating, detailing, awarding, and administering a contract. It is also about successfully managing the relationship between two people or organizations that are exchanging a product or service. This course is aimed at building the learner's knowledge and skills of the contracting management processes, principles and practices to meet their organization/project objectives. This training programme will help the technical teachers of civil engineering and allied discipline to understand the latest development in the construction field.

2. Program Outcomes

The Participant will be able to:

- Understand the contract management process.
- Select the right contract type for their project/organization.
- Decipher contract legal language.
- Formulate quality and legally abiding contracts.
- Choose the offer that will result in the best value for the buyer.
- Negotiate favorable contract terms.
- Effectively administer contracts.

3. Programme Contents: Key concepts in contract management, understanding contract management process, Types of contract, legal aspects & future prospects, elements of a legally enforceable contract, developing a contract management plan, establishing the form of contract, contract evaluation, contract award, elements of a contract, contract administration.

4. Instructional Strategy:

Following training strategies will be used: Interactive Lectures, Input-cum-Discussions, analogies, Interactive learning, field visit, case study analysis, demonstrations, team teaching, action learning & multiple Role Playing, assignments, group Creativity techniques, presentations and video showcasing.

5. Assessment & Grading:

- Group Assignments
- Individual Tasks
- Summative Assessment through MCQ-based test.

6. Target Group:

The faculties from AICTE recognized technical Institutes AND Professionals working in the relevant industries.

7. **Venue and dates:** Online mode, 12 to 16 June 2023

8. **Program Team:**

- Prof. M.C.Paliwal -Coordinator, DCEEE, NITTTR, Bhopal
(Email- mcpaliwal@nitttrbpl.ac.in) (Mobile -+919407271980)
- Dr S.Roy, Professor & Head, -Co-Coordinator, DCEEE, NITTTR, Bhopal
(Email- sroy@nitttrbpl.ac.in) (Mobile - +917869529500)
- Experts from renowned institutions.

9. **Programme Schedule:**

Day	Session I 10.0 - 11.30	Session II 11.45-1.15	Session III 2.15 - 3.45	Session IV 4.00- 5.30
1.	Registration, General Instructions and Program Orientation.	Overview of the training programme	Key concepts in contract management	Types of contracts Task- 1
2.	Developing a contract management plan		Establishing the pre-qualification, qualification & tendering procedures Task-2	
3.	Contract evaluation Task– 3		Contract award Task -4	
4.	Elements of a contract Task - 5		Contract administration Task- 6	
5.	Dispute resolution in contract		General discussions & presentation	Achievement Test followed by Feedback & Valedictory Function.